

P.O. Box 1995
Vancouver, WA 98668-1995



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MEMORANDUM

TO: Raelyn McJilton, Central Records *BM*
FR: Natasha Ramras, City Clerk
Bronson Potter, City Attorney
DT: December 12, 2018
RE: CPI Fee Increases – REVISED FIRE FEES FOR 2019
Pursuant to VMC Chapter 1.01

Pursuant to the authority contained in Vancouver Municipal Code (“VMC”) § 1.01.080 - .100, the City Clerk hereby authorizes the Records Custodian to amend the VMC, as attached to and incorporated by reference in this authorization.

Approval of the 2019 CPI fee increases for building and fire effective 01/01/2019.

Approved by:

Natasha Ramras
Natasha Ramras, City Clerk

Approved as to form:

Bronson Potter
Bronson Potter, City Attorney

TABLE 1 FEES (Valuation) ON VALUATION BASED FEES TAB

2. Table II

TABLE II

Electrical Permit Fees

Fees are per each item to be installed or altered.

	2018	2019
Electrical Permit Items (1)		
Residential		
Placement or Altered Service (2)		
Electrical Service 0 - 200 amps with feeder	\$76.91	\$79.68
Electrical Service 201 - 600 amps with feeder	\$112.50	\$116.55
Electrical Service 601 Amps and greater	\$169.35	\$175.45
Mobile Home Service or Feeder	\$55.10	\$57.08
Mobile Home Service and Feeder	\$90.69	\$93.95
Additional Feeders (2)	\$55.10	\$57.08
Branch Circuits (4)		
1 - 4 Circuits	\$55.10	\$57.08
Each Additional Circuit	\$6.31	\$6.54
Maintenance/Repair Mast or Meter (3)	\$41.90	\$43.41
Commercial Industrial		
New or Altered Service/Feeder (5, 6, 7)		
0 - 100 amps	\$90.69	\$93.95
101 - 200 amps	\$110.21	\$114.18
201 - 400 amps	\$211.25	\$218.86
401 - 600 amps	\$257.57	\$267.15
601 - 800 amps	\$319.17	\$330.66
801 - 1000 amps	\$389.21	\$403.22
1001 amps and over	\$424.81	\$440.10
Additional Feeders (6)		
0 - 200 amps	\$90.69	\$93.95
201 - 600 amps	\$211.25	\$218.86
601 - 1000 amps	\$319.17	\$330.66
1001 amps and over	\$354.19	\$366.94
Maintenance Repair Mast of Meter 1	\$76.91	\$79.68
Branch Circuits Only (4)		

First 5 Circuits per Branch Circuit Panel	\$70.04	\$72.56
Each Additional Circuit Per Branch Circuit Panel	\$6.31	\$6.54
Over 600 Volts Surcharge Per Permit		
	\$70.04	\$72.56
Temporary Service (8)		
0 - 200 amps with feeder	\$68.88	\$71.36
201 - 400 amps with feeder	\$83.81	\$86.83
401 - 600 amps with feeder	\$112.50	\$116.55
601 amps and over	\$127.45	\$132.03
Each Additional Feeder	\$24.67	\$25.56
Low Voltage/Telecommunications (9)		
First 2500 square feet or less	\$48.79	\$50.55
Each Additional 2500 Square Feet or portion thereof	\$13.20	\$13.68
Signs and Outline Lighting (10, 11)		
First Sign (No Service Included)	\$41.90	\$43.41
Each Additional Sign Inspected at Same Time	\$20.09	\$20.81
Generators (12)		
Installed Transfer for Portable Generators	\$76.62	\$79.38
Electrical Annual Permit for Commercial Industrial Location (13)		
1 to 3 Plant Electricians (up to 6 inspections)	\$1,013.52	\$1,050.01
1 to 3 Plant Electricians (up to 12 inspections)	\$2,027.03	\$2,100.00
4 to 6 Plant Electricians (up to 24 inspections)	\$4,057.43	\$4,203.50
7 to 12 Plant Electricians (up to 36 inspections)	\$6,083.98	\$6,303.00
13 to 35 Plant Electricians (up to 52 inspections)	\$8,112.74	\$8,404.80
25 + Plant Electricians (up to 75 inspections)	\$10,142.07	\$10,507.18
Trip Fees - Rounded to nearest whole dollar		
Inspection Requested but Not Ready	\$42.00	\$44.00
Each Additional Inspection Over 2 Per Permit	\$42.00	\$44.00
Inspection of Existing Installation	\$84.00	\$87.00
Progress Inspections Per 1/2 Hour (Minimum)	\$42.00	\$44.00

Plan Review	35% of Permit Fee Plus Submission Fee	
Plan Review Submission Fee	\$70.58	\$73.12
Permit of Record	\$27.00	\$28.00
Minimum Fee (14)	\$68.88	\$71.36

Footnotes:

1. A maximum of two inspections are provided per permit. Additional inspections will be subject to Trip Fee assessment.
2. Service and feed must be inspected together when using this fee. Inspections at different times requires a \$56.00 fee for each inspection.
3. Scope of work is limited to wind, weather, vehicular or terminal failure damage to existing systems. May also include the repair or replacement of the mast, meter and conductors up to the first point of termination on the service or building disconnecting means. Relocated meters or masts and overhead-underground conversions shall be evaluated as altered services.
4. Altered or added circuits calculated per panelboard.
5. Service and feed must be inspected together when using this fee. Inspections at different times requires the Service Fee plus additional fee calculated Commercial Additional Feeders fee.
6. All field installed power transformers that are the source of a separately derived system shall have both their primary and secondary feeds identified/fee valued. All multi-section lighting and appliance branch circuit panelboards shall have each section evaluated/fee valued. All feeder taps that terminate in an overcurrent device rated 30 amps or larger shall be identified/fee valued.
7. Multiple section switch boards that have continuous, full ampacity bussing between sections shall be fee valued as single feeders. Switchboard subsections that have reduced ampacity bussing and individual overcurrent protection for the section shall be evaluated as additional feeders.
8. Service and feed must be inspected together when using this fee. Inspections at different times requires an additional fee per the Service and Fee schedule.

9. Low voltage and telecommunications systems includes all telecommunication systems, fire alarms, burglar alarms, nurse call, intercom, security systems, energy management controls, HVAC/refrigeration control, industrial and automation control systems, lighting controls, stand alone sound systems, public address and similar low energy circuits and equipment in all occupancy except one and two family dwellings as regulated by the International Residential Code. Multiple low-voltage systems installed by a single contractor at a single address and ready for a single inspection, may be fee valued at one fee.

10. Service or feeder equipment installed exclusively to power a sign shall be fee valued at the Commercial Industrial Service fee schedule.

11. Multiple sign faces and enclosures mounted on the same structure, each disconnecting means or set of disconnects to a separate enclosure shall be considered an individual sign. For outline lighting, neon channel letters and skeletal neon lighting, a sign will be defined as the sign transformer or power supply fed by a primary sign circuit.

12. Permanently installed generators shall be fee valued under the appropriate residential or commercial service/feeder schedule.

13. For commercial and industrial location employing full-time electrical maintenance staff or having a yearly maintenance contract with a licensed electrical contractor. All yearly maintenance contracts must detail the number of contract electricians necessary to do the work required under the contract. This number will be used for calculating the fees. Each inspection is based on a 2 hour maximum. Annual permits are valid for inspection at one facility (site) only.

14. The electrical permit fee shall be the calculated fee per the fee table or the minimum fee, whichever is greater, except Trip Fees which will be calculated from the fee schedule.

3. Table III. Mechanical Permit Fees.

TABLE III

Mechanical Permit Fees

Fees are per each item to be installed or altered.

	2018	2019
Mechanical Permit Item (1)		
Heating and Cooling		
A/C or Heat Pump	\$12.62	\$13.07
Furnace < 100,000 BTU (ducts/vents)	\$12.62	\$13.07
Furnace > 100,000 BTU (ducts/vents)	\$16.64	\$17.24
Gas Heat Pump	\$12.62	\$13.07
Duct Work	\$12.62	\$13.07
Hydronic Hot Water System	\$12.62	\$13.07

Residential Boiler (Radiator or Hydronic)	\$12.62	\$13.07
Unit Heater (Recessed, Suspended, Etc.)	\$12.62	\$13.07
Flue or Vent for Heating/Cooling	\$12.62	\$13.07
Other Fuel Appliances		
Water Heater	\$12.62	\$13.07
Gas Fireplace	\$12.62	\$13.07
Flue Vent for Water Heater or Gas Fireplace	\$12.62	\$13.07
Log Lighter (Gas)	\$12.62	\$13.07
Wood/Pellet Stove	\$12.62	\$13.07
Wood Fireplace/Insert	\$12.62	\$13.07
Chimney/Liner/Flue/Vent	\$12.62	\$13.07
Environmental Exhaust and Ventilation		
Range Hood or Kitchen Equipment	\$12.62	\$13.07
Clothes Dryer Exhaust	\$12.62	\$13.07
Single Duct Exhaust	\$12.62	\$13.07
Attic/Crawl Space Fan	\$12.62	\$13.07
Fuel Piping		
Fuel Piping: 1 - 4 Outlets	\$5.16	\$5.35
Fuel Piping: More Than 4 Outlets, Each	\$1.15	\$1.19
Mechanical Annual Permit for Commercial Industrial Locations (4)		
1 to 3 Plant Mechanical Technicians (up to 6 inspections)	\$1,013.52	\$1,050.01
1 to 3 Plant Mechanical Technicians (up to 12 inspections)	\$2,027.03	\$2,100.00
4 to 6 Plant Mechanical Technicians (up to 24 inspections)	\$4,057.43	\$4,203.50
7 to 12 Plant Mechanical Technicians (up to 36 inspections)	\$6,083.99	\$6,303.00
13 to 35 Plant Mechanical Technicians (up to 52 inspections)	\$8,112.75	\$8,404.81
25+ Plant Mechanical Technicians (up to 75 inspections)	\$10,142.07	\$10,507.18
Plan Review Fee	35% of Permit Fee Plus Submission Fee	35% of Permit Fee Plus Submission Fee
Plan Review Submission Fee	\$70.60	\$73.14

Other (2)		
Minimum Fee: Gas Water Heater (3)	\$59.11	\$61.24
Minimum Fee: All Others	\$68.88	\$71.36
Trip Fees - Rounded to nearest whole dollar		
Inspection Requested but Not Ready	\$42.00	\$44.00
Each Additional Inspection Over 2 Per Permit	\$42.00	\$44.00
Inspection of Existing Installation	\$84.00	\$87.00
Progress Inspections Per 1/2 Hour (Minimum)	\$42.00	\$44.00
Minimum Fee (2)	\$68.88	\$71.36

Footnotes:

1. A maximum of two inspections are provided with each permit. Additional inspections will be assessed a trip fee.
2. The mechanical permit fee shall be the calculated fee per the fee table or the minimum fee, whichever is greater.
3. For replacement in like kind, requiring no new power/fuel source or venting system.
4. For commercial and industrial location employing full-time mechanical maintenance staff or having a yearly maintenance contract with a licensed mechanical contractor. All yearly maintenance contracts must detail the number of contract mechanical technicians necessary to do the work required under the contract. This number will be used for calculating the fees. Each inspection is based on a 2-hour maximum. Annual permits are valid for inspection at one facility (site) only.

4. Table IV. Plumbing Permit Fees.

TABLE IV

Plumbing Permit Fees

Fees are per each item to be installed or altered.

	2018	2019
Plumbing Item (1)		
Site Utilities		
Catch Basin	\$13.20	\$13.68
Drywell, leach line, trench drain	\$13.20	\$13.68
Manufactured home utilities	\$86.02	\$89.12
Manholes	\$13.20	\$13.68
Rain Drain Connector	\$13.20	\$13.68
Footing Drain (1st 100 feet)	\$43.02	\$44.57
Footing Drain (Each Additional 100 Feet)	\$36.15	\$37.45
Sanitary Service (1st 100 feet)	\$43.02	\$44.57
Sanitary Service (Each Additional 100 Feet)	\$36.15	\$37.45

Storm Service (1st 100 Feet)	\$43.02	\$44.57
Storm Service (Each Additional 100 Feet)	\$36.15	\$37.45
Water Service (1st 100 Feet)	\$43.02	\$43.02
Water Service (Each Additional 100 Feet)	\$36.15	\$36.15
Fixture or Item		
Absorption Value	\$13.20	\$13.68
Backflow Preventer: Commercial	\$36.15	\$37.45
Backflow Preventer: Residential	\$21.23	\$22.00
Backwater Valve	\$13.20	\$13.68
Clothes Washer	\$13.20	\$13.68
Dishwasher	\$13.20	\$13.68
Drinking Fountain	\$13.20	\$13.68
Ejectors/Sump Pump	\$13.20	\$13.68
Expansion Tank	\$13.20	\$13.68
Fixture/Sewer Cap	\$13.20	\$13.68
Floor Drain/Floor Sink/Hub	\$13.20	\$13.68
Garbage Disposal	\$13.20	\$13.68
Hose Bib	\$13.20	\$13.68
Ice Maker	\$13.20	\$13.68
Interceptor/Grease Trap	\$13.20	\$13.68
Primer	\$13.20	\$13.68
Rain Drain: Commercial	\$13.20	\$13.68
Rain Drain: Single-Family Residential	\$51.10	\$52.94
Sink/Basin/Lavatory	\$13.20	\$13.68
Tub/Shower/Shower Pan	\$13.20	\$13.68
Urinal	\$13.20	\$13.68
Water Closet	\$13.20	\$13.68
Water Heater	\$13.20	\$13.68
Medical Gas Systems (Valuation)		
\$1 - \$5,000 Valuation	\$58.46	\$60.56
\$5,001 - \$10,000 Valuation	\$58.46 plus \$1.15 for each \$1,000 or fraction thereof over \$5,000	\$60.56 plus \$1.19 for each \$1,000 or fraction thereof over \$5,000
\$10,001 and over Valuation	\$64.20 plus \$1.15 for each \$1,000 or fraction thereof over \$10,000	\$66.51 plus \$1.19 for each \$1,000 or fraction thereof over \$10,000
Other (2)		
Minimum Fee: Electrical Water Heater	\$59.11	\$61.24

Minimum Fee: Residential Backflow	\$59.11	\$61.24
Minimum Fee: All Other	\$68.88	\$71.36
Plumbing Annual Permit for Commercial Industrial Locations (3)		
1 to 3 Plant Plumbers (up to 6 inspections)	\$1,013.52	\$1,050.01
1 to 3 Plant Plumbers Technicians (up to 12 inspections)	\$2,027.03	\$2,100.00
4 to 6 Plant Plumbers (up to 24 inspections)	\$4,057.43	\$4,203.50
7 to 12 Plant Plumbers (up to 36 inspections)	\$6,083.98	\$6,303.00
13 to 35 Plant Plumbers (up to 52 inspections)	\$8,112.74	\$8,404.80
25+ Plant Plumbers (up to 75 inspections)	\$10,142.07	\$10,507.18
Plan Review Fee	35% of Permit Fee Plus Submission Fee	35% of Permit Fee Plus Submission Fee
Plan Review Submission Fee	\$70.58	\$73.12
Trip Fees - Rounded to nearest whole dollar		
Inspection Requested but Not Ready	\$42.00	\$44.00
Each Additional Inspection Over 2 Per Permit	\$42.00	\$44.00
Inspection of Existing Installation	\$84.00	\$87.00
Progress Inspections Per 1/2 Hour (Minimum)	\$42.00	\$44.00
Minimum Fee (2)	\$66.08	\$71.36

Footnotes:

1. A maximum of two inspections are provided with the permit. Additional inspections will be assessed a Trip Fee.
2. The plumbing permit fee shall be the calculated fee per the fee table or the minimum fee, whichever is greater.
3. For commercial and industrial location employing full-time plumbing maintenance staff or having a yearly maintenance contract with a licensed plumbing contractor. All yearly maintenance contracts must detail the number of contract plumbers necessary to do the work required under the contract. This number will be used for calculating the fees. Each inspection is based on a 2-hour maximum. Annual permits are valid for inspection at one facility (site) only.

VALUATION BASED FEES (4.1 Table IV.1) ON NEXT TAB

5. Table V. Plan review fees. When submittal documents are required by this code, a plan review fee pursuant

TABLE V

Plan Review Fees

Review	Fee
Building Plan Review	65% of Building Permit Fee (100% for "Fast Track" Review)
Single Permit Plan Review	50% of Single Permit Fee (77% for "Fast Track" Review)
Fire Plan Review (Commercial and Multi-Family Permits Only)	65% of the Fire Building Permit Fee
Mechanical or Plumbing Plan Review	35% of Permit Fee
Electrical Plan Review	35% of Permit Fee plus Submission Fee

6. Table VI. Grading and erosion control permit and plan review fees.

TABLE VI

Grading and Erosion Control Permit and Plan Review Fees

	2018 FEES		2019 FEES	
	Plan Review Fee	Permit Fee	Plan Review Fee	Permit Fee
BUILDING - GRADING AND EROSION CONTROL				
10 to 50 c.y.	No Fee	\$26.98		\$27.95
51 to 100 c.y.	\$26.98	\$42.47	\$27.95	\$44.00
101 to 1,000 c.y.				
Base Fee	\$42.47	\$42.47	\$44.00	\$44.00
Plus fee per 100 c.y. (or fraction thereof)		\$20.09		\$20.81
1,001 to 10,000 c.y.				
Base Fee	\$56.54	\$223.30	\$58.58	\$231.34
Plus per 1,000 c.y. (or fraction thereof)		\$16.64		\$17.24
10,001 to 100,000 c.y.				
Base fee for first 10,000 c.y.	\$56.54	\$373.14	\$58.58	\$386.57
Plus per 10,000 c.y. (or fraction thereof)	\$28.12	\$75.78	\$29.13	\$78.51
100,001 to 200,000 c.y.				
Base fee for first 100,000 c.y.	\$309.70	\$1,055.12	\$320.85	\$1,093.10
Plus per 10,000 c.y. (or fraction thereof)	\$15.20	\$41.90	\$15.75	\$43.41
200,001 c.y. or more				
Base fee for first 200,000 c.y.	\$461.84	Use 100,001 above	\$478.47	Use 100,001 above
Plus per 10,000 c.y. (or fraction thereof)	\$8.33	Use 100,001 above	\$8.63	Use 100,001 above

7. Table VII. Fire Protection System Fees.

TABLE VII

Fire Fees

No.	Activity	2018 FEES	2018 FEES	2019 FEES	2019 FEES
		Base Fee	Per Head or Device or System	Base Fee	Per Head or Device
FIRE PROTECTION SYSTEMS AND COMPONENTS					
1.	Fire Pumps (each pump)				
	a) Review	\$ 241.00		\$ 244.00	
	b) Inspection	\$ 603.00		\$ 656.00	
2.	Stand Pipes System (each stand pipe)				
	a) Review	\$ 84.00		\$ 91.00	
	b) Inspection	\$ 169.00		\$ 184.00	
3.	Underground Fire Service (each lateral)				
	a) Review	\$ 60.00		\$ 65.00	
	b) Inspection	\$ 169.00		\$ 184.00	
4.	Fire Sprinklers (each system)				
	a) Review	\$ 180.00	\$ 1.80	\$ 196.00	\$ 1.96
	b) Inspection	\$ 180.00	\$ 3.00	\$ 196.00	\$ 3.26
B.	Fire Sprinkler Tenant Improvements:				
	Category 1: AFFIDAVIT 1 TO 10 heads:				
	(Limited to arm-overs and drops with a head location diagram for inspection reference)				
	a) Review	\$ -	\$ -		
	b) Inspection	\$ 60.00	\$ -	\$ 65.00	
	Category 2: AFFIDAVIT 11 to 20 heads:				
	(Limited to arm-overs and drops in a light hazard occupancy with a head location diagram for inspection reference)				
	a) Review	\$ -	\$ -		
	b) Inspection	\$ 121.00	\$ -	\$ 132.00	
	Category 3: Fire Sprinkler alterations that involve only changing heads of the same performance characteristics and minor adjustments to drop lengths:				
	a) Review	\$ -			
	b) Inspections	\$ 121.00	\$ 1.80	\$ 132.00	\$ 1.96
	Category 4: Fire Sprinkler system alterations or additions that don't fall under Category 1, 2, or 3:				
	(With full Plans)				

	a) Review	\$ 60.00	\$ 0.59	\$ 65.00	\$ 0.64
	b) Inspections	\$ 121.00	\$ 1.80	\$ 132.00	\$ 1.96
C.	Dry Pipe, Antifreeze, Pre-Action (each in addition to fire sprinkler system)				
	a) Review	\$ 84.00		\$ 91.00	
	b) Inspection	\$ 169.00		\$ 184.00	
5.	Clean Agent System (CO2, FM-200, Inergen, etc.)				
	a) Review	\$ 301.00		\$ 327.00	
	b) Inspection	\$ 422.00		\$ 459.00	
6.	Commercial Cooking Hood and Duct Protection (per new system)				
	a) Review	\$ 217.00		\$ 236.00	
	b) Inspection	\$ 145.00		\$ 158.00	
	Commercial Cooking Hood and Duct Protection Minor Revisions (Permit not required if modification is limited to normal maintenance, replacing or reconfiguring heads and no increase in flow points used.) Applicant to notify Fire Marshals's Office of loaction and extent of work.				
	a) Review	\$ -			
	b) Inspection	\$ -			
7.	Fire Alarm Systems - Minor (additions, no new panel, up to 10 devices)				
	Category 1: Affidavit 1-4 devices (limited to spot smoke or heat detectors, horn/stobes, strobes, horns, mini-horns, manual pull stations or one communication device)				
	a) Review	\$ -	\$ -		
	b) Inspections	\$ 105.00		\$ 114.00	
	Category 2: Modifications of up to 10 devices not qualifying for affidavit (e.g., additions, no new panel)				
	a) Review	\$ 60.00	\$ 2.41	\$ 65.00	\$ 2.62
	b) Inspections	\$ 121.00	\$ 6.05	\$ 132.00	\$ 6.58
8.	Fire Alarm Systems - Major (new panel or 11+ devices, central station)				
	a) Review	\$ 180.00	\$ 2.41	\$ 196.00	\$ 2.62
	b) Inspection	\$ 180.00	\$ 6.05	\$ 196.00	\$ 6.58
OTHER PERMITS					
9.	Underground Tank Demolition (each tank)				
	a) Review	\$ -	\$ -		
	b) Inspection	\$ 20.00	\$ -	\$ 22.00	
10.	Smoke Control Systems (up to 3 shafts)		Each add'l shaft		
	a) Review	\$ 362.00	\$ 121.00	\$ 394.00	\$ 132.00
	b) Inspections	\$ 723.00	\$ 241.00	\$ 786.00	\$ 262.00

	Other Smoke Control (atriums, malls, others)				
	a) Review	\$ 362.00	\$ 121.00	\$ 394.00	\$ 132.00
	b) Inspections	\$ 723.00	\$ 241.00	\$ 786.00	\$ 262.00
TRIP FEES					
11.	Trip Fee Assessment	\$ 45.00		\$ 49.00	

Footnotes:

1. Trip fees are intended to recover actual costs and may be assessed where the requested

inspections are for work that is not ready for inspection, the work is not accessible for inspection, or the appropriate personnel or documentation is not on site.

8. Other inspection and service fees.

A. Other inspections outside of the normal business hours (eight a.m./five p.m.) shall be a minimum fee of \$276.00 per inspector providing a maximum of two hours of inspection per trip. Additional consecutive hours of inspection are \$138.00 per hour per inspector. Inspector is defined as a Building Inspector, Electrical Inspector and/or a Deputy Fire Marshal.

B. Re-inspection fees when required shall be \$138.00 per hour, with a minimum of \$69.00 per

inspection.

C. Inspections for which no fee is established shall be \$138.00 per hour, with a minimum of \$69.00

per inspection.

D. Additional plan review time required due to changes or revisions to already approved construction documents and plans shall be calculated at \$138.00 per hour, but shall not exceed an amount

equal to the original plan check fee. Major revisions to construction documents or plans after approval or during plan review shall require a new plan review fee.

E. There shall be a \$28.00 issuance fee added for each permit identified in Tables I (Building Permit Fees), VI (Grading and Erosion Control Permit and Plan Review Fees), and VII (Fire Fees).

F. Permit fees not clearly defined by this section, or fees that are found by the building official

and/or fire code official to be inequitable using a valuation base, shall be determined by the building official and/or fire code official by using a rational cost-of-service analysis. Fee determinations in such cases shall be made available to the public and disseminated to the applicable segments of the construction industry for use in future such cases.

G. Expiration date extension fee. A fee of \$26.00 shall be assessed to process a permit expiration

date extension request.

H. Early start permit fee. When the applicant requests an early start permit approval, a fee of

\$138.00 per staff review hour, one hour minimum, plus a \$28.00 issuance fee shall be assessed.

I. Fee refunds. Requests for fee refunds must be made in writing by the permittee. The building

official and/or fire code official may authorize refund of a fee paid as follows:

1. Refunding of not more than 80 percent of the permit fee paid when no work has commenced

under a permit issued in accordance with this code.

2. Authorize refunding of not more than 80 per cent of the plan review fee paid when an

application for a permit for which a plan review fee has been paid is withdrawn or canceled before any examination time has been expended.

3. There shall be no refunding of any fee paid except upon written application filed by the original applicant not later than 180 days after the date of fee payment. Limited trade work permit fees are not refundable.

J. Re-inspection/Trip Fees. A re-inspection/trip fee may be assessed for each inspection or

re-inspection when such portion of work for which inspection is called for is not complete or when corrections called for are not made.

1. Re-inspection/trip fees are designed to discourage the practice of calling for inspections

before the job is ready for such inspection or re-inspection.

2. Re-inspection/trip fees may also be assessed under the following circumstances:
work site.

a. When the inspection record card and permit is not posted or otherwise available on the

b. When approved plans are not readily available to the inspector for failure to provide access

on the date the inspection is scheduled.

c. When there is deviation from the approved plans.

d. When required corrections have not been completed upon request for re-inspection.

e. When the cost per hour of inspection or re-inspection has exceeded the permit fee paid.

A minimum of three inspections per category are allowed for all "single permit fee" permits.

3. The permittee or their designated agent shall pay the required fee as set forth in the fee schedule and noted in the re-inspection/trip fee notice.

4. In instances where re-inspection/trip fees have been assessed, additional inspection of the

work will not be performed until the required fee has been paid.

5. Reinspection/trip fees will be assessed on Electrical, Plumbing and Mechanical Permits where the number of requested inspections exceeds two. Re-inspections fees may be assessed on all other permits where the number of requested inspections in a required inspection category exceeds three. See VMC 17.08.090(G) for limited trade re-inspection fee requirements.

K. Work commencing before permit issuance. Any person who commences any work on a building, structure, electrical, gas, mechanical, plumbing system, fire sprinkler, fire alarm system and/or other fire code permits before obtaining the necessary permits shall be subject to an investigation fee established by the building official and/or fire code official in addition to the required fees as set forth in this code.

1. The investigation fee for work commencing before permit issuance shall be the same as the required permit fees contained in the fee tables.

2. The investigation fee shall be paid prior to or at the time of the permit issuance.

3. The payment of the investigation fee shall not exempt an applicant from compliance with all

provisions of the Vancouver Municipal Code or other applicable laws.

VMC.

4. Such investigation fees may be in addition to any other penalty assessed under title 22 of the (M-4052, Amended, 06/03/2013, Sec 7-Effective 07/01/2013; M-4034, Amended, 12/03/2012, Sec 40-Effective 01/03/2013;

M-4013, Amended, 05/07/2012, Sec 1-Effective 6/7/2012;
Admin Memo-CPI Increase, Amended, 01/04/2012, Effective
1/1/2012; Admin Memo - CPI Increase per 17.08.130,
Amended, 12/01/2010, Effective 1/1/2011; M-3958, Amended,
07/19/2010, Sec
14-Effective 8/19/2010; ACM, Amended, 12/14/2009,
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Sec 1 - Effective 01/01/2010; ACM M-3895, Amended,
12/03/2008, 2 dollar amount corrections; Table II and Table
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